

Facilities Team 2025-2026 Annual Report

Accomplishments:

- Heating system will be shut down for the summer end of May 2026.
- AC unit will be checked and ready for summer use by end of May 2026
- Oneto Room floor was stripped and waxed in April
- In June of 2026 a church volunteer team repaired an area of the flat roof.
- All building closets were cleaned out of unneeded supplies
- We changed janitorial services that reduced the monthly cost by \$41.00
- We cancelled our heating system service with Summit. Our HVAC system (heating and cooling) is now being serviced by Cox/KoolCo. For the 1st year of our service agreement with Cox/KoolCo we will have 24/7 servicing on our HVAC systems.
- The Board requested and Facilities is now working with 2 contractors to do a building structural (the A&E firm of NEI) and HVAC assessments (by Cox/KoolCo) so we are prepared for determining funding needs when we start a capital campaign.
- Facilities will be replacing the damaged pavers in the entrance walkway before the end of May.
- We are in the process of replacing Handicap Parking signs
- Woman's bathroom toilet repair that Tony took care of in March
- Our boiler and fire extinguisher inspections occurred in Jan. and all passed.
- Fire Marshall inspection occurred 5/5/26. Results included various deficiencies that Facilities will be coordinating to accomplish including getting cost estimates:
 - All wall hangings and curtains need to be removed or be fire rated.
Working with RE to complete
 - The exit fire lights above exits and hallways are not functioning.
 - An automatic closure device needs to be installed on various exit doors
 - Removal of all materials including shelves under kitchen stairs
 - Kitchen sign On door identifying not an exit replaced with bigger sign
 - A CO monitor needs to be placed on interior wall of nursery and classrooms.
- Auto door closer for woman's bathroom failed. Decision was to not replace and save Over \$300;
- A small AC unit was installed in the nursery in June 2025.