

Facilities Team 2023-2024

Team Members: Sally Barney, Ed Burrell, Jean Burke, Russell Stokes, Natalie Herbermann, and Michael Bilecki

Accomplishments:

- Michael Bilecki volunteered to Chair the Facilities Committee beginning in Feb. 2024, taking the reins from Natalie Herbermann.
- Contractor has been selected to install/repair new AC unit to be online by summer 2024
- Working with Heating contractor to repair/rehab Steam boiler heating issues and Hot Water heating issues
- Both Boilers had tune ups in March
- Upstairs Office 12 radiator trouble shooting has been completed and waiting on part to resolve
- Office 12 mildew will be cleaned and repainted once radiator has been fixed
- RE Area children's toilet has been repaired
- Fence outside of RE area has been repaired
- Determined cause of kitchen ceiling leak. Seems to be a roof/chimney issue
- Door issue in Women's restroom and lock issue in Gender Neutral restroom have been repaired
- Install a cage for the thermostat that was moved out of the Library
- Greg Crawford will investigate how to unlock outside door by the nursery
- Leak in RE Office to be repaired when heating season is over
- Repaired rock wall outside of RE Area
- Greg Crawford will Install door stops on various doors around the Sanctuary
- On Going discussion with heating contractor on how to create new zones/more efficient heating – this is a complicated proposal. It would mean trying to first find where existing zone valves are and then put in new valves. They may be behind walls? Or in the ceiling between basement area and 1st floor. May also require asbestos abatement? There is technology available that can be used with sensors that utilize WIFI signals that could turn heat on and off where there is no thermostat?
- Boiler flush/release-should be completed once a week. It means a 3-5 second valve release. End of heating season Contractor should be called to clean and flush the system.
- Facility Use Guidelines are on Review. Facilities Comm. Requested review by Board and Coordinating Council. Once comments and Edits have been forwarded, Facilities will revise and send for Council/Board vote
- Flat Scree TV was donated and installed in the Library. It is a smart TV-there is access to WIFI there. Great meeting place especially for Zoom meetings and presentations
- Spring Clean-up/Fix-up Day on April 20 was a success.
 - Upstairs/Downstairs Cleaned all baseboard heating and behind all the furniture and cobwebs on the ceilings
 - Upstairs/Downstairs Vacumed and mop all floors
 - Clean all Bathrooms
 - Clean Stairwell area outside of Kitchen vacuum/cobwebs etc.
 - Straighten up storage room opposite of boiler room
 - Cleaned Kitchen

- Foyer entrance all windows cleaned, Oneto Room windows and screens cleaned
 - Cleaned Choir Room
 - Cleaned Sanctuary Chairs
 - Weeded planted areas
 - Removed locust trees in the garden bed that's up against the building,
- Major Project(s) 2024-2025:

Recently we have seen some ceiling leaking in the kitchen. A Member of the Facilities Comm. reached out to a roofing contractor to come by and take a look at what may be causing the leak. Turns out our flat roofs and chimney need some major work. To the extent that after a few conversations we now think that the roof fix is our number one major priority. We are still waiting on an estimate for the roofwork. The moisture issue will be dealt with when we have the funds available.

Over the past couple years the Facilities Comm. has been working on, what we determined would be a priority big fix issue. It is moisture seeping through the exterior east wall of the sanctuary from cracked bricks, failed caulk around the windows, and possibly moisture seeping through the bricks themselves causing bubbling and peeling paint that sloughs off and falls to the floor. This is more than a cosmetic issue as it is causing deterioration of the structure. We are in the process of assessing the best fix at this time. Nonetheless, we are reporting to the Congregation that it is important to address this problem as well and it will be expensive to remedy. We have one proposal/estimate that is over a year old that would run \$25-35K. At some point in the near future, after the roof work, we will be looking to get new estimates for the moisture issue, but no sense doing that now when time will more than likely change the estimate. We recommend budgeting for, and addressing this problem after the roof/chimney problems have been addressed