

UUCSC Board of Directors Meeting

March 4, 2024 via Zoom

Present: VP Trish Hindley, Clerk Mary Fulton, Treasurer Mary Alice Kimball, Directors, Kelsey Briggs, Bethany Sorrentino and Rev. Denis Letourneau Paul

Absent: President Nancy Richman, Director Russell Stokes

Call to Order: 6:02 PM by Trish Hindley

Reading of the Covenant: Trish Hindley

Invocation: Mary Alice Kimball

MOTION: Trish moves to ratify the February Board minutes that were approved via email. **PASSED**

MOTION: Trish moves to ratify the Board vote appointing Kelsey Briggs to complete Charlie Donnelly's term as a director.

Staff reports: Appended. There was discussion about use of the RE space for other groups, for example a Play date group. Use is to be encouraged with the understanding that rooms will be booked with the office administrator and shown on the website calendar so data about use can be collected.

Treasurer's report: Appended. Cash positions will be added to the minutes each month so the congregation's finances will be more readily apparent to congregants.

Pledge report: As of 3/1 there were 34 pledges made for a total of \$123,000.

MOTION: Trish moves that masks will become optional again begin March 17. **PASSED Unanimously.**

Book discussion: Discussion indicated that the event was good and could be done annually if the Board so chose.

Coordinating Council: Is this the best governance model? Should the committee structure be revised? Prefer to pursue this topic with the Council.

Finance Administrator: Sue Rogala is resigning due to family needs. Karen St. Peter has been hired to fill that position. Sue and Mary Alice Kimball will begin training Karen on March 11. Karen will use Sue's email address. The office administrator's role will not change.

Strategic planning: Tabled until President Nancy Richman returns.

Adjourned 7:30 PM

Mary Fulton, Clerk

Next Board meeting: April 3, (via Zoom) 6:00-8:00pm

PLEASE attend next week's Coordinating Council meeting: March 13 (via Zoom) 4:00

**Minister's Report to the Board of Directors
UU Congregation of South County
Rev. Denis Paul**

February 29, 2024

Dear Members of the Board of Directors,

Since my last report, I've led the following services:

2/4/24 Pulpit Exchange with Rev. Eric Cherry and Westminster Unitarian

2/11/24 "The Power of An Angry Teen," with Sky Kimball

2/25/24 "Navigating a Fast River," with Linda Whyte Burrell

After what has felt like a very full month of pastoral care and PLANNING, here are my thoughts on three areas of ministry:

Worship Life

The regular meditation circle sparked by the January Worship Assistant Grounding session is about to begin. The well-organized Worship Committee is in the joyful midst of planning summer services, two of which I will be leading in August. So much is going on and in the works that I've already planned my work and preaching schedules for the 2024-25 congregational year, pending renewal of my contract. (We should get working on that soon!)

Congregational Life

The search continues for someone to step into the position being vacated by Sue Rogala. I'm happy to take part in the task, mainly as a process observer and asker of questions.

DRE Lee and I have been spending a good amount of our weekly supervision time focused on creating the Summer Camp program. The vision has gone from exciting to overwhelming to reasonable, as more advice and models of successful similar programs come in. It's been so heartening to see so much interest from adult congregants who don't have children in the RE program. It's clear in the first year we'll have lots of volunteers, and the process of dreaming and planning has sparked many other ideas.

Community Life

Lee and I are looking forward to the post-mask recommencement of regular congregational dinners, and have been talking expanding the circle to include folks from the wider community as a way of finding the opportunity in the intersection of our resources and the community's needs. In order to

do that, we'll need more folks to help out with food prep, and may have to consider moving to compostable plates.

We've also been dreaming of a series of "tea times" in a public space in downtown Wakefield during the summer, as a way of sharing our excitement with the local community. More details will come as we dream.

Rev. Eric Cherry and I are still planning two Article II meetings: at Westminster on March 10 and at UUCSC on April 14, at 12:30 following lunch. We're also talking with Rev. Bill Zelazny at Channing Memorial in Newport about joining forces to hold a joint mini-plenary during the virtual General Assembly in June. It will be a great way for folks to be involved in continental affairs while fostering a relationship with our neighboring UUs.

Housekeeping

As of February 27, staff evaluations are completed, signed and filed

My next furlough week is March 11-18

I have made two disbursements from the Agape fund in the last month: \$300 to the Womxn Project on 2/3; and \$250 to a family in the congregation to assist in paying rent.

In Peace,
Rev. Denis Paul

February 2024 FA Report to the Board

Dear Board members,

Financial activities this month included completing the Workers Compensation audit online. I did check the mail during Sara's vacation and put any contributions received in the safe for Jeff. There were only 2 1099's mailed in January for 2023 and the 1096 was also completed and mailed to the IRS.

I continue to respond to emails and answer any other requests as needed. The normal financial monthly activities continue to consume the majority of my time.

I am hoping to start getting ready for a transition to a replacement. I know I will have to do some work on passwords and documentation soon. Also, I have to catch up on filing. As I had told Mary Alice I was hoping we would go to a more paperless system, LOL.

Regards,
Sue

Office Administrator Board Report, March 2024

The Printer

The printer was picked up on Feb. 6th. Many thanks to Aline Couture, for arranging the shipping. I am learning the ins and outs of using the new printer, and while some things are a little more cumbersome, I am convinced the cost savings will make it worth the extra effort.

Stewardship

The Stewardship campaign is off to a good start. I am coordinating with Mary Fulton and Jeff Berry to keep track of the incoming pledges.

Finance Committee

I assisted Mary Alice and Barbara Nowicki with two mailings from the Finance Committee.

Breeze

Mailing labels for both the mailings referenced above were created with Breeze. We continue to update information and address glitches in the system as they arise.

Ongoing

I continue to work with Etta on the newsletter and website, and to take care of the mail, email and phone messages and getting the bills to Sue Rogala in addition to producing the weekly order of service.

Best,

Sara Kaplow
Office Administrator

March 2024: DRE Board Report

We continue to have very full Sundays downstairs. We're using every room downstairs and filling each one with creative, loving energy. We had over 20 people join our opening circle on Feb. 25th, looking forward to the paper mache party. And an additional 10 or so people came down to take part in this messy collective art piece of giant prayer beads that is now on the back wall of the sanctuary. Dungeons and Dragons is still going strong from 10:30-noon and James Toatley (Ed and Linda's grandson) even got to jump in and play an already created character yesterday. Giant thank you to Andrew White for being so flexible, fun and creative to make this happen. And now OWL is happening in our circle room from 11-noon.

We had a very inspiring parent/child orientation for K/1st grade OWL on Feb. 25th. The parents and I had a wonderful conversation about what we want for our kids and the kids (along with our facilitators, Bethany Sorrentino and Melinda Whitaker) made journals, sang songs and drew pictures of their bodies, inside and out. We have 7 kids participating in the 8 sessions, one of whom is traveling from Warwick to be part of the class. I really see this expanding as an offering to our community in the coming years.

We had a great parent conversation after service yesterday about the RE service that will be on May 19th. Parents had great ideas and got to express a lot of what's weighing on their hearts and minds. I'd like to make this a regular discussion time for parents, while our youth are in DnD and our K/1st graders are in OWL.

I continue to plan for our UU summer camp. Rev. Denis and I picked the week of Aug. 12-16th and we have a planning meeting set for March 21st at 4:30 at UUCSC. I've talked to the DREs at First U in Worcester about their very well attended and successful summer camp and had a meeting with Pam Santos about her summer camp planning experience. I have a meeting tomorrow with Jennica Davis-Hockett at the UUA about how to involve youth in planning and supporting a camp. Things are moving along!

Parents really appreciate having the zoom service on a TV down in the nursery! And twice now, we've all been in the nursery and joined in singing "Carry the Flame" with the rest of the congregation. It's a really simple and sweet connection.

I've been thinking about how we use our space, and how I'd love for more people to use the RE space. It would be helpful to have a policy around who can rent rooms, on what fee scale and for whom it is free to use.

Again, we invite anyone to join us for any part of our time downstairs. Come sit in on our opening circle from 10-10:30, our craft/activity time from 10:30-11 and our free play and parent hang out time from 11-noon. Just note these times are approximate and subject to change! ;)

Thanks all,
Lee

Feb 2024 Cash Position

TREASURERS REPORT			6/30/2023	12/31/2023	1/31/2024	2/29/2024
Account	FUNDS					
	Checking					
1000.00	Bank Newport	Bank Newport On-Line Donations	25,093.14	28,648.01	29,304.26	29,263.29
1025.00	Washington Trust	AGAPE Acct	1,400.00	900.00	900.00	600.00
1020.00	Washington Trust	Operating Funds	73,294.19	44,494.08	30,848.82	53,352.13
	Total Checking		99,787.47	74,042.09	61,053.08	83,215.42
	"Savings"					
1030.00	Money Saving	Washington Trust	2,224.52	1,460.44	1,464.17	1,467.47
1030.01	Money Saving	WT Bequest	46,210.00	41,400.00	41,400.00	32,320.00
1035.00	CD	Washington Trust		35,437.77	35,876.18	35,876.18
1070.00	Money Market	Schwab	67,361.27	3,803.66	3,810.86	3,825.12
1070.00	US Treasury Bills	Schwab	0.00	66,000.00	65,328.04	65,535.43
1080.00	Money Market	UUA Fund	20,582.44	21,389.70	21,574.24	21,574.24
	Total "Savings"		136,378.23	169,491.57	169,453.49	160,598.44
	TOTAL CASH		236,165.70	243,533.66	230,506.57	243,813.86
	RESTRICTED FUNDS					
	Donor Restricted					
1022.02	Mortgage Reduction	Washington Trust	21,373.14	21,373.14	21,373.14	21,373.14
	Program Restricted					
	2020-2021 Net Income to Restricted for 2021-2022 Expenses over Budget		15,000.00	15,000.00	15,000.00	15,000.00
1022.04	AGAPE	Washington Trust	5,376.31	6,766.31	6,766.31	6,766.31
1022.05	Music Enhancement	Washington Trust	2,754.72	2,754.72	2,754.72	2,754.72
1022.06	Sr High YG	Washington Trust	2,108.98			
1022.07	Leadership Training	Washington Trust	485.00	485.00	485.00	485.00
1022.09	Hurdis Funded Programs	Washington Trust	115.50	5,232.55	5,232.55	5,417.23
1030.01	Bequest Restricted	Wash Trust MMKT	46,210.00	41,400.00	41,400.00	32,320.00
	Total Restricted		93,423.65	93,011.72	93,011.72	84,116.40
	Operating Income = Checking + Hurdis Bequest Fund -less Restricted Funds		52,573.82	22,430.37	9,441.36	31,419.02
	Temporary Restricted Funds					
4400.02	Pledge Early		24,330.00	0.00	0.00	7,320.00
			7,574.35			
4400.04	Internal Benefit Program					
	GA Scholarship		0.00	0.00	0.00	
5100.00	External Benefit Program - Collections Pass Thru					
	Johnny Cakes		475.82	646.73	0.00	0.00
	Moms Demand Action for Gun Sense			0.00	0.00	0.00
	Muslim Aid USA's (MAUSA) and Hadassah			1,179.22	0.00	0.00
	DMVC South County				215.41	0.00
2500.00	Security Deposits		785.00	785.00	785.00	785.00
2510.00	Service Trip		0.00	0.00	0.00	
	Temporary Restricted Funds Total		33,165.17	2,610.95	1,000.41	8,105.00
	Checking Less All Reserves- (note includes Early Pledges, Restricted and Temporay Restricted Funds		19,408.65	19,819.42	8,440.95	23,314.02
	*Reserves : Cash=Checking-Restricted					
	SUMMARY					
	Liabilities					
	Bank Newport	Mortgage Balance	40,399.19	38,672.33	38,383.61	38,094.22
	Bank Newport	PPP Loan	0.00	0.00	0.00	0.00
	Cash - Overview					
	Checking					
	Bank Newport		25,093.14	28,648.01	29,304.26	29,304.26
	Washington Trust		73,294.19	44,494.08	30,848.82	53,352.13
	Washington Trust - AGAPE		1,400.00	900.00	900.00	600.00
	Money Market & CD					
	Washington Trust		2,224.52	1,460.44	1,464.17	1,467.47
	WT Bequest		46,210.00	41,400.00	41,400.00	32,320.00
	Washington Trust CD		0.00	35,437.77	35,876.18	35,876.18
	Schwab		67,361.27	3,803.66	3,810.86	3,825.12
	Schwab Treasury Bills		0.00	66,000.00	65,328.04	65,535.43
	UUA Fund		20,582.44	21,389.70	21,574.24	21,574.24
	Total Cash		236,165.56	243,533.66	230,506.57	243,854.83

Jan 2024 Cash Postion

TREASURERS REPORT			6/30/2023	12/31/2023	1/31/2024
Account	FUNDS				
	Checking				
1000.00	Bank Newport	Bank Newport On-Line Donations	25,093.14	28,648.01	29,304.26
1025.00	Washington Trust	AGAPE Acct	1,400.00	900.00	900.00
1020.00	Washington Trust	Operating Funds	73,294.19	44,494.08	30,848.82
	Total Checking		99,787.47	74,042.09	61,053.08
	"Savings"				
1030.00	Money Saving	Washington Trust	2,224.52	1,460.44	1,464.17
1030.01	Money Saving	WT Bequest	46,210.00	41,400.00	41,400.00
1035.00	CD	Washington Trust		35,437.77	35,876.18
1070.00	Money Market	Schwab	67,361.27	3,803.66	3,810.86
1070.00	US Treasury Bills	Schwab	0.00	66,000.00	65,328.04
1080.00	Money Market	UUA Fund	20,582.44	21,389.70	21,389.70
	Total "Savings"		136,378.23	169,491.57	169,268.95
	TOTAL CASH		236,165.70	243,533.66	230,322.03
	RESTRICTED FUNDS				
	Donor Restricted				
1022.02	Mortgage Reduction	Washington Trust	21,373.14	21,373.14	21,373.14
	Program Restricted				
	2020-2021 Net Income to Restricted for 2021-2022 Expenses over Budget				
1022.08			15,000.00	15,000.00	15,000.00
1022.04	AGAPE	Washington Trust	5,376.31	6,766.31	6,766.31
1022.05	Music Enhancement	Washington Trust	2,754.72	2,754.72	2,754.72
1022.06	Sr High YG	Washington Trust	2,108.98		
1022.07	Leadership Training	Washington Trust	485.00	485.00	485.00
1022.09	Hurdis Funded Programs	Washington Trust	115.50	5,232.55	5,232.55
1030.01	Bequest Restricted	Wash Trust MMKT	46,210.00	41,400.00	41,400.00
	Total Restricted		93,423.65	93,011.72	93,011.72
	Operating Income = Checking + Hurdis Bequest Fund -less Restricted Funds		52,573.82	22,430.37	9,441.36
	Temporary Restricted Funds				
4400.02	Pledge Early		24,330.00	0.00	0.00
			7,574.35		
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	DMVC South County				215.41
2500.00	Security Deposits		785.00	785.00	785.00
2510.00	Service Trip		0.00	0.00	0.00
	Temporary Restricted Funds Total		33,165.17	2,610.95	1,000.41
	Checking Less All Reserves- (note includes Early Pledges, Restricted and Temporay Restricted Funds		19,408.65	19,819.42	8,440.95
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	Washington Trust		73,294.19	44,494.08	30,848.82
	Washington Trust - AGAPE		1,400.00	900.00	900.00
	Money Market & CD				
	Washington Trust		2,224.52	1,460.44	1,464.17
	WT Bequest		46,210.00	41,400.00	41,400.00
	Washington Trust CD		0.00	35,437.77	35,876.18
	Schwab		67,361.27	3,803.66	3,810.86
	Schwab Treasury Bills		0.00	66,000.00	65,375.05
	UUA Fund		20,582.44	21,389.70	21,389.70
	Total Cash		236,165.56	243,533.66	230,369.04