

How to Find News and Share News at UUCSC (updated 09-06-23)

There are several ways UUCSC members and friends can keep in touch with each other.

Our **website** (<https://uusouthcountyri.org/>) is our on-line information source for everything that relates to UUCSC. Church leaders can send a correction or update to Communications Chair Etta Zasloff (zasloffetta@gmail.com) or our Congregational Administrator Sara Kaplow (uucscri@yahoo.com) for posting.

Our interactive **calendar** of events is linked from the website homepage. To add an event to the calendar, send all the details to the congregational administrator,

The **Order of Service (OOS)**, distributed at each Sunday service, may include an **insert** with brief announcements. Our congregational administrator prepares the OOS and the insert. Send information to her by Wednesday of the week before the service.

For information that does not make it into the Order of Service insert, you can ask that it be announced during the service. It must be about a church-related event happening during the coming week. Give the **announcement** (in writing) to the worship leader no later than 9:45 a.m. Announcement forms are found on a table in an alcove to the left as you step up into the sanctuary.

Our **Facebook** page (<https://www.facebook.com/UUCSC>) has announcements, photographs, and brief stories. Items are posted throughout the week. Submit requests to Betsy Dalton (elizabethmdalton@gmail.com), UUCSC Facebook account manager.

Our **Instagram** page (<https://www.instagram.com/uucscri>) features photographs related to UUCSC. Submit items to be posted to Elizabeth Donovan, (elizdn342@gmail.com), Instagram account manager.

Each Friday, our weekly newsletter **UUCSC News and Updates is emailed** to members, friends, and anyone interested who opts in through our website. You may send announcements and news with **"Newsletter Item" in the subject line** to the Congregational Administrator Sara Kaplow at uucscri@yahoo.com and/or Etta Zasloff, Editor, at zasloff.etta@gmail.com by Tuesday Noon to assure publication by Friday of that week.

MEDIUM	PRODUCER	E-MAIL ADDRESS	DEADLINE
Weekly Newsletter	Etta Zasloff Sara Kaplow	zasloff.etta@gmail.com uucscri@yahoo.com	Tues. Noon
Website	Etta Zasloff Sara Kaplow	zasloffetta@gmail.com uucscri@yahoo.com	none
Calendar	Sara Kaplow	uucscri@yahoo.com	none
OOS & insert	Sara Kaplow	uucscri@yahoo.com	Wed.
Announcement	Sunday worship leader		9:45 a.m.

Facebook	Betsy Dalton	elizabethmdalton@gmail.com	none
Instagram	Eizabeth Donovan	elizdn432@gmail.co	none