

UUCSC Board of Directors Meeting
July 19, 2023

Present: President Nancy Richman, Clerk Mary Fulton, VP Trish Hindley, Directors Charlie Donnelly, Bethany Sorrentino, Russell Stokes

Absent: Rev. Denis Letourneau Paul.

Call to Order: 6:00 PM by Nancy Richman

Reading of Covenant and chalice lighting: by Nancy Richman

MOTION: Russell Stokes moves to ratify the June Board minutes that were approved via email. PASSED unanimously.

OLD BUSINESS

Treasurer's report: Mary Alice Kimball via email. Printed copy on file with the clerk.

Finance said the deficit for this past year is not as large as expected. It can be covered by the funds set aside previously for expenses over budget. The Finance Committee is working with other committees to review all Fundraising Income. Finance is assisting the Personnel committee in preparing the staff contracts.

Hiring a Financial consultant: Mary Alice Kimball has contacted Nick Smith and Mary Fulton regarding this process.

Breeze update: Etta Zasloff is chairing the implementation team that is deciding how to organize the data to input. Barbara Nowicki, Mary Alice Kimball, Sara Kaplow and Nancy Richman are working with Etta.

Committee on Ministry candidates: The Board selected 4 candidates proposed by the committee and will offer 7 more names to Rev. Denis Paul. The COM will be charged with contacting candidates in which ever order they prefer.

NEW BUSINESS

Cluster Liaisons:

Business and Finance: Nancy Richman

Spiritual services: Mary Fulton

Lifespan Religious Education: Bethany Sorrentino
Congregational and Leadership development: Mary Fulton
Facilities: Russell Stokes
Communications: Bethany Sorrentino
Community Relations and Events: Nancy Richman
Ministry: Charlie Donnelly
Fundraising: Trish Hindley

Move money: Restricted funds may be moved from the Senior Youth Group category into a different category after further discussion by Finance and the Board.

Safe exit and medical emergency planning: Russell Stokes A recent memorial service that reached significant overflow attendance made apparent the need for prior safety planning. Russell and Nancy Richman wrote a proposal to the Board that was reviewed and discussed. A basic policy will be written for all situations at UUCSC, but primarily for large events like memorials and the Christmas Eve service. Another document will be written for renters to be attached to the rental contract. Explicit signs indicating exits will be posted. A defibrillator and CPR training would be desirable in case of a medical emergency at UUCSC. Procedures for handling a medical emergency should be written and shared with the ushers and Worship committee.

Printer: Only black and white needed. Color copies can be purchased less expensively at Staples.

Air Conditioning: When it is not functioning properly the Facilities chair can contact the OA to call for service.

Technology Team: Names were proposed for people to contact.

Other: The New England Regional UUA is offering leadership retreats in September. The Board, and perhaps other congregational leaders, may attend; after which the Board will set up goals.

Adjourned 8:00.

Respectfully submitted, Mary Fulton, Clerk

Next Board meeting: August 16 via Zoom

Next Coordinating Council meeting: September 13