

UUCSC Board of Directors Meeting
June 21, 2023 via Zoom

Present: President Nancy Richman, Clerk Mary Fulton, VP Trish Hindley, Directors Charlie Donnelly, Bethany Sorrentino, Russell Stokes Rev. Denis Letourneau Paul.

Absent: Rev. Denis Letourneau Paul.

Guests: Mary Alice Kimball, Mary Finnegan

Call to Order: 6:02 PM by Nancy Richman

Reading of Covenant and chalice lighting: by Nancy Richman

MOTION: Nancy moves to ratify the May Board minutes that were approved via email. **PASSED** unanimously.

Staff reports: Appended.

OLD BUSINESS

Treasurer's report: Mary Alice

Finance has moved money into a CD for better interest income. At this point in time the projected deficit for the current fiscal year is approximately \$6000 but this may change as the final figures are tabulated after 6/30.

There is still \$20,000 outstanding in Our Living Legacy (OLL) pledges but they may no longer be collectible. The new office computer is ready to use and the Breeze office management software has been purchased for use beginning this summer.

Hiring a treasurer: A task force will determine how to proceed. The bylaws dictate that the treasurer be a member of the congregation, so separating duties, such as bookkeeping that could be done by hired personnel, will affect the future treasurer's role.

Stewardship: Mary Fulton

No changes to report

Dining for Dollars update: Trish Hindley

The auction generated over \$11,000. Many have paid and a list of those still owing is available for follow up.

Policy Manual: Nancy Richman

Revisions are on hold temporarily till the new Board has a chance to acclimate.

End of fiscal year:

Finance needs all outstanding receipts to be submitted immediately.

NEW BUSINESS

Committee on Ministry Evaluation: Mary Finnegan

This inquiry process was done to evaluate the whole congregation's ministry. It is not a job evaluation of any staff person. The Board agreed that sharing the results was important so the document compiled by Mary Finnegan and Rev. Denis Paul will be posted on the UUCSC website, shared in the e-news and included in the membership information packet. From now on this evaluation process will take place annually.

Fire drill review: Charlie and Trish

The drill took only 3 minutes. Another will be done in the fall. People will be encouraged to take the drill seriously, to move away from the building as far as their mobility allows allowing room for firetrucks to arrive and to know the layout of the building so alternate escape routes could be used if necessary.

President Nancy Richman's on-boarding plans:

1. Individual meetings with each Board member
2. A retreat to set goals
3. Attending committee meetings and meeting with the chairs so Coordinating Council can be more effective
4. Reading documents

Kitchen use:

AA will continue to bring their own coffee so as to keep cleaning to a minimum. The stove is still not useable but UUCSC can use the rest of the kitchen as needed.

Facilities update:

The committee has been reorganized. Natalie Herbermann will be the chair and Randi Marten will be the coordinator. A yearly inspection will be made to establish work needs but there will be less meetings throughout the year.

Adjourned 7:30.

Respectfully submitted,
Mary Fulton, Clerk

Next Board meeting: July 19 (may be in person)
Next Coordinating Council meeting: September 13

Staff reports

Minister's Report to the Board of Directors UU Congregation of South County Rev. Denis Paul

June 17, 2023

Dear Members of the Board of Directors,

Here are my thoughts on three different areas of Ministry with UUCSC.

Worship Life

Since my last report, I've participating in worship in the following services:

5/21 "Shockingly Normal," with Adria Evans

5/28 "RE Sunday," supporting Lee Cowan and youth RE

6/18 "Joys and Challenges of Incongruity," with Betty Kornitzer

Spring is a great time of year for worship in our congregation. It's a time of celebrations and exploration, ending the year, getting ready for a time of relaxation for many in the congregation. This is also a time for the worship committee to step up to fill in for a couple months with thoughtful, creative services. I will be back in the pulpit beginning mid-August.

Congregational Life

In my last report, I talked about gaining nine new members and losing our eldest member. This month we are mourning the loss of two more members, Nancy Rose and Helene Gersuny, who passed the same day. We lost them two days before Essjay's memorial, which was in the middle of the weekend in which we celebrate the end of the year with a big dinner and held our annual meeting. In many ways it was overwhelming, but it was also a palpable reminder that we need each other, and that we can meet any challenge that comes our way because we can trust one another.

I'm happy to welcome new leadership onto the board, with Nancy Richman the new president and Bethany Sorrentino the new member-at-large. And thank you to Elizabeth Donovan and Mary Alice Kimball for so much great work during challenging times. We're technically without a treasurer at the moment, but I know we will find a way to make it work, even if it means changing the job description and/or hiring a professional.

The challenges and losses we've faced and the grace with which everyone has responded continue to make me proud of this congregation, and honored to accompany you all.

Community Life

i write this report having just returned from South Kingstown's 300th birthday parade, where members of our congregation donned our tie-dye t-shirts and walked with a banners and signs followed by Gail's flashy convertible, with Adria on the back waving like a prom queen. We were able to increase our visibility, but more importantly we connected with old friends and participated in a meaningful way in the life of the wider community. We showed that only do some neighbors belong to us, we belong to our neighbors.

In the coming weeks we have the Pride Event and other justice issues to tend to. The more we do outside of our walls, the more impact we have on the community and our own spiritual lives.

Time Away: I will be away for General Assembly June 19-June 26. The best way to reach me during my time in Pittsburgh is by phone. While there, I will be attending Ministry Days for continuing education, and serving as an on-site delegate along with Betsy and Larry.

A few days after my return, I will be off for the month of July. The beginning of the month is vacation, and the final week is a time of study in preparation for worship services in the fall.

In Peace,
Rev. Denis Letourneau Paul

Office Administrator Board Report, June, 2023

Congratulations to all the new officers and board members!

Annual meeting Reports were received from committees and staff members. Materials were prepared and printed for the Annual Meeting on June 11.

Building rental Our neighbors from the Education Exchange held a graduation here on June 3rd. While the reservation of and payment for the space worked well, the process of figuring out how to open the building for them revealed that we need to define a process for outside groups to use the building, especially if it is the intention of the board to start to use the building to generate revenue.

Memorials In coordination with Rev. Denis and with the family, arrangements were made and an order of service was produced for Essjay Foulkrod. A similar process is underway for Nancy Rose

Computer Upgrades As of this writing, the new computer is being loaded up with necessary software and files will be transferred once this is complete.

Anticipating summer vacation weeks Adria and I have started to discuss production of the orders of service for the weeks I am away. It would be helpful to know who has keys to the office so we know who to ask to come in and help her make copies.

Ongoing I continue to perform various tasks in support of the work of many of the committees. I continue to maintain the online calendar, to produce the order of service weekly, to work with Etta on the newsletter and website, help to maintain the directory, and to take care of the mail, email and phone messages and getting the bills to Sue Rogala.

Best,

Sara Kaplow
Office Administrator

June 2023 FA Report to the Board

Dear Board members,

Monthly and daily financial activities and email activity continue to take the majority of my time. This includes reviewing and making all payments in a timely manner, bank account reconciliations, updating QuickBooks, completing all General Ledger entries requested by Mary Alice and running all monthly financials for Mary Alice. Year end activities will be starting soon which will include entering the budget for the upcoming year into QuickBooks.

Regards,
Sue

June 2023
DRE Lee Cowan Board Report
Hello!

Welcome to the new board members!

As this year winds down, I'm feeling grateful as always. We've continued to have lovely Sunday mornings outside. Our sharing circles are a really strong backbone of the program and pretty

much every kid and most adults share something. It's really wonderful. And we had a beautiful and big service on May 28th, honoring all aspects of our RE program. It was a lot to do all in one morning, but I didn't want to leave any of it out! Maybe next year, we could spread it out over a couple different services. That was followed by Flower Communion that I got to help lead with Nancy. That was such a joy.

It was also wonderful to be part of SK's 300th Anniversary Parade, walking with the folks from this congregation. And it was also so great to come across congregants on the side of the road, watching the parade. It felt like a big, warm, welcoming family. We took lots of pictures for the Oneto room.

I plan to help with our table at SK Pride next week. I talked to April about having a table next to The Womxn's Project and helping with a community art piece.

I plan to be in this summer, organizing the classrooms and the office. Charlie reached out to say that he will help with any questions I have about what to keep for our records from the office.

And I will reach out to Bethany, Pam and Sally as well.

And we are in the process of setting up an OWL training for the elementary curriculum for the fall. We have confirmation that one of the facilitators who came last fall can come back to facilitate the elementary training. We're excited about that!

Happy summer to all

Lee