

June 2021
FA Report to the Board

Dear Board members,

This month has been very busy for everyone on the various boards especially with Rev DL's decision to leave. Like everyone I wish him the best in his future endeavors. It is also a busy time with everyone preparing for the annual meeting and the upcoming UUA General Assembly.

I have continued to check the mail twice a week and the amount of mail has decreased considerably in the past few weeks. I am not sure if the board wants me to continue this through the summer. I also noticed that last summer Karen did work 10 hours a week and was just working 2 days a week. I am not sure what hours/days will work best for everyone over the summer.

Currently I do receive emails that I forward to Rev. DL and in the summer I was wondering who I would forward these to. I am sure in the summer there would not be that much.

I have continued to work on the financials and the only recent problem has been a missing credit card statement. June will be a busy time making sure that all income and expenses are recorded correctly for the year in order to close the fiscal year.

I have spent some time this month and late last month helping print note cards, labels, and envelopes for Stewardship and for the upcoming annual meeting.

The Rhode Island non-profit annual report request has been received by Jeff and as soon as I receive the request I will complete it. I know in the past it was filed electronically (due each year by June 30th). Each year we report our operating budget for the previous year, number of full-time employees and volunteers, what our funding sources are that contribute to the operating budget (donations, fundraising) and information on each elected officer.

I am continuing to read the newsletter every week and add any events listed in the newsletter to the calendar. If anyone wants anything listed with more advance notice, please email the details to me and I will add it to the calendar.

Regards,
Sue