

**UUCSC Board of Directors Meeting Minutes (held via Zoom)
May 19, 2021- Wednesday 6:10pm-7:48pm Approved by email**

Present: President Natalie Herbermann, VP Rosemary Galiani, Treasurer Mary Alice Kimball, Clerk Elizabeth Donovan, Directors: Nancy Dean, Bill Rodriguez, Charlie Donnelly, Rev. DL Helfer. Also present UUCSC members Mike Henry, Adria Evans and Mary Fulton, Chair of Finance Committee, Aline Couture

Call to Order 6:10 PM: Natalie Herbermann

Invocation: Rev. DL Helfer

MOTION: Charlie Donnelly moves to ratify the minutes for the April 21, 2021 Board Meeting previously approved by email. Seconded by Natalie Herbermann. Passed unanimously.

Staff Reports Rev. DL asked for feedback or questions. Reports were accepted as submitted. Reports and minutes will be printed and kept on file with the clerk and also available on the UUCSC web site.

Finance Report--Mary Alice Kimball

1. More pledges have been received, mortgage is currently under \$99K, another \$40K available to further pay down the mortgage—all good news
2. Two Annual Budgets for 2021-22 were presented to allow for two possible scenarios with Rev DL's percentage of full -time ministry.
3. Explained changes in other areas of the budget
 - I \$2K for thorough cleaning prior to reopening
 - II Electric bill may be reduced significantly due to rate change facilitated by Jean Burke
 - III Heating cost an unknown with new system
 - IV Committees made pretty standard requests for funds.
 - V Lee has had her salary adjusted to reflect fair compensation for what she is doing and the fact that she has worked longer for the congregation.
 - VI Explanation of health insurance cost paid to DL. Because of his current status he is paid 80% x percent (of full time) of hours worked.
 - VII Pledges at \$179K, as reported by Collector Jeff Berry-
4. Budget for 2021-22 needs to be reworked.

Discussion of Postponement of Annual Meeting

MOTION: Natalie Herbermann moved to change the date of the Annual Meeting from June 13 to June 20. Charlie Donnelly seconded the Motion.

Natalie, Mary Alice, Elizabeth, Nancy, Bill and Charlie voted in favor of the change.

Rosemary voted against the Motion because the new date falls on Father's Day.

Motion passed. Annual Meeting will be held on June 20, 2021.

Personnel Committee Update

Betsy Dalton, Clare Sartori and David Floyd have newly volunteered to serve on the Personnel Committee. Nick Smith and Susan Pavlow who recently volunteered to step up to fill in have stepped back. New Committee will meet following the Annual Meeting.

Current Personnel Issues

1. Jean Burke wrote up contracts for Music Director Mike Galib and DRE Lee Cowan, contracts are being finalized.
2. Appointing search committee for congregational administrator--Open for discussion
 - I Agreed to look to fill one position with person with strong financial background
 - II Names mentioned for search committee
 - III Treasurer was expected to serve on search committee, but Mary Alice Kimball informed the Board that she is not going to seek another term**
 - IV It was decided that a search committee will be appointed when the new Personnel Committee starts in July.
 - V Aline Couture said we might have to look for an outside treasurer to fill Mary Alice's place as no one else has come forward previously who has the necessary skills.

Nominating Committee Report

Elizabeth Donovan retracts her request to present her report since a new person willing to serve on the board has approached the committee and the Treasurer position will now be vacant.

Request by DL to address the board was made to Natalie prior to the meeting but after the agenda was written. Document outlining changes to the Committee on Ministry and the Pastoral Committee was emailed to Board members and is attached to these minutes.

DL retracts his request to address the Board because the slate (of proposed officers for next year) that he was given is evidently invalid.

Annual Meeting Plans

Please encourage everyone to attend and remind them of new date.

DL noted that we could contact Westminster Unitarian about the possibility of hiring out some of the higher-level finance work.

Meeting adjourned at 7:48pm

Upcoming dates:

May 31, 7pm Zoom—DL and Board meeting with UUA representative

June 6—deadline for congregation to receive packets of information pertinent to Annual Meeting (as stated in the bylaws, at least 13 days prior to the Annual Meeting)

June 16, 6-8pm—June Board meeting

June 20, 10 am—Last regular Sunday service of the congregational year on live Zoom
Annual Meeting on Zoom following the service

Respectfully submitted,

Elizabeth Donovan, Clerk