

UUCSC Board of Directors Meeting
Wednesday, February 17, 2021
6PM-8PM
Zoom Meeting
 (Approved via email)

Present: President Natalie Herbermann, VP Rosemary Galiani, Treasurer Mary Alice Kimball, Nancy Dean, Bill Rodriguez, Rev. DL Helfer.

Call to Order: 6:00PM Natalie Herbermann
Invocation: Rev. DL Helfer

Treasurer's Report: Mary Alice Kimball. Printed copies are on file with the Board clerk. Pledges numbers for December and January have been tracking where they should be. Bank Newport PPP loan of \$24,400 has been forgiven and is now a grant and has been added to income for this year. A mortgage payment of \$60,000 was made to Bank Newport. Almost \$20,000 remains in the OLL fund. We have requested a withdrawal of \$5,000 from the UUA fund due to the heating conversion costing more than expected; we still have over \$200,000 in that fund. Mortgage is now just over \$100,000 down from \$360,000 when we began the Capital campaign.

Staff Reports:

DRE Lee Cowan; Financial Administrator Sue Rogala; Music Director Michael Galib; Rev. DL Helfer: reports were received via e-mail and are posted to the UUCSC website. Printed copies are on file with the Board Clerk.

Updates and staff reports: DL Helfer

Staff reports are helpful to the Board members. The process of giving Michael Galib the first Sunday of the month off has proven to be a good thing in approaching worship differently. Lee Cowan met with the Communications Committee regarding the staff members taking over the reporting of staff activities in the newsletter with a positive result. The Board of Directors applauded the efforts of the staff and the choir during this difficult time.

Staffing for next year: Rev. DL Helfer sent preliminary thoughts for staffing next year to Mary Alice Kimball, Aline Couture, and Natalie Herbermann. It is difficult to plan as we don't know yet what the fall services will look like: in-person, virtual, etc. Is it time to start looking for a part time intern minister, should we hire a congregational administrator (in addition to Sue Rogala.) Rev. DL Helfer will present a preliminary plan to the Board and the Finance Committee in the next few weeks. Natalie Herbermann said that next month the Board should start talking about reopening plans.

Nancy Dean asked about the timing of hiring an intern minister. Rev. DL said that the process of looking for an intern could start this fall with the goal of hiring an intern for fall 2022.

Mary Alice Kimball added that she and Jean Bowen? have been working on identifying a share the plate recipient.

Budget timeline: Mary Alice Kimball shared the [timeline document](#) for the budget process. A request will be sent to the committees for next year's budget numbers. The Annual meeting will be on June 13. The budget will be approved by the Board members prior to the Annual meeting.

Worship Committee update: Rev. DL Helfer that the Worship Committee is functioning well now; virtual services may be possible this summer.

Personnel: The committee is in flux; work needs to be done on getting committee up and running.

The difficulty in finding people willing and able to take on the responsibility of committees was discussed. Some committee members want to step down. Rev. DL Helfer suggested that maybe we need a new model; perhaps combining some committees, or decreasing numbers of committee members might be a partial solution. People may prefer short term task-oriented groups rather than full time committees.

Natalie Herbermann will look at the UUA website for ideas.

Reminders to check in with liaison committees:

Business and Finance: Mary Alice Kimball

Spiritual services and ministry: Bill Rodriguez

RE and communications: Nancy Dean

Congregational development and community relations: Rosemary

Facilities: vacant.

Jan 27 coordinating council report: Natalie Herbermann gave Board of Directors' updates, and discussed 8th principal plans.

Next month's Board meeting will include a discussion of staffing, reopening, and structure.

The next Board meeting will be: March 17, 2021 6-8PM via zoom.

Coordinating Council meeting: March 10 at 7PM via zoom.

Adjourned: 7:25PM

Respectfully submitted,

Linda Dupuis, Clerk