

**UUCSC Board of Directors Meeting Minutes**  
**July 15, 2020 Zoom Meeting**  
 (approved via email 7/22/2020)

**Present via Zoom:** President Natalie Herbermann, , Treasurer Mary Alice Kimball, Clerk Linda Dupuis, Kai Migliaccio, Nancy Dean, Rosemary Galiani, David Hurdis, Bill Rodriguez, Rev. DL Helfer.

**Absent:** VP Mary Fulton

**Call to Order: 6PM**

**Invocation:** Rev. DL Helfer, Natalie Herbermann

**PROPOSAL: By Nancy Dean to ratify the minutes for the June 23, 2020, Board of Directors Meeting as approved by email. Seconded. Passed unanimously.**

**Minister's Report: Rev. DL Helfer via e-mail. Printed copy on file with the Board Clerk.**

Rev. DL Helfer reported on the following:

**Staff reports:**

1. Karen St. Peter is working 10 hours per week from home; Rev. Helfer reports that she is happy with that arrangement.
2. Michael Galib is working five hours per week preparing for the Sunday recorded services.
3. Rev. DL Helfer has been very busy with virtual meetings, Sunday services, pastoral care, and many other activities.

**Pandemic task force:** Described as a small group of congregants, some with medical or scientific knowledge, detail oriented, for research and analysis. The group will consider a safe plan for reopening, and will make recommendations to the Board of Directors. They may consult with the Financial Committee regarding the cost of reopening, such as cleaning.

**PROPOSAL** by Natalie Herbermann that a Pandemic Task Force be formed to make recommendations regarding the safe reopening of UUCSC in-person activities. Seconded. Passed unanimously.

**Reopening:** The Board members discussed remaining virtual until at least January 2021, after the holiday season, due to the continuing threat of COVID-19, and the large number of vulnerable persons in the congregation. All UUCSC activities, including group and committee meetings should be conducted virtually. Rev. DL Helfer will send out a letter to the congregation explaining our decision.

**PROPOSAL** was made by Natalie Herbermann that the earliest we can responsibly plan to reopen with in-person activities will be January, 2021. All congregational work will be done virtually until then. Seconded. Passed unanimously.

**Facilities committee:** Dave Hurdis reported on two projects:

1. The minister's and the administrator's office windows need replacing. Caulking was done to seal the windows; the committee believes that they will last another year.
2. Boiler: the original estimate to replace the oil burner was \$ 50-100,000. An estimate was sought from another contractor to replace oil with natural gas. The cost of gas vs. oil is insignificant at this time. Gas is also more eco-friendly. The pipe for natural gas is already in place. The new estimate for a natural gas system is \$12,000 plus \$1200 for removal of the oil tanks.

**Treasurer's Report: Mary Alice Kimball. Printed copies are on file with the Board clerk.**

Mary Alice Kimball reported that we may have a deficit due to our inability to hold fundraisers this year. She discussed the possibility of having virtual fundraisers: art sales, lessons, etc. The finance committee is looking into a way to pay pledges and donations online. Mary Alice also suggested that a UUCSC P.O. Box be opened because security issues with the mailbox outside the building.

Mary Alice Kimball and the Board members discussed spreadsheets showing end-of-fiscal-year data, and a Finance Committee recommendation to be proposed.

**PROPOSAL** was made by Mary Alice Kimball to reclassify the remaining Temporary Restricted Funds of approximately \$400.00 to Restricted Funds for Leadership Training. Seconded. Approved unanimously.

**Annual meeting-Sept 27, 2020:** Natalie Herbermann discussed conducting the Annual Meeting on Zoom. She suggested having practice Zoom meetings with perhaps 40 people at a time to work out the details of how this can be accomplished with congregants participating and voting.

**Bylaws: Kai Migliaccio and Natalie Herbermann** discussed how the revised bylaws might be presented via Zoom meetings. A suggestion was made that separate Zoom meetings be held with congregants to discuss the budget and revised bylaws prior to the Annual Meeting on Sept 27, 2020. The finalized Bylaws will be presented at the August Board of Directors meeting.

The next Board meeting will be: **Wednesday, August 19, 2020. 6-8PM via Zoom.**

Adjourned: 7:53 PM

Respectfully submitted,  
Linda Dupuis, Clerk