

## **UUCSC Board of Directors Meeting**

May 20, 2020

6PM-8PM

Zoom Meeting Minutes

(approved via e-mail)

**Present:** President Natalie Herbermann, VP Mary Fulton, Treasurer Mary Alice Kimball, Clerk Linda Dupuis, Kai Migliaccio, Nancy Dean, Dave Hurdis, Bill Rodriguez, Rev. DL Helfer.

**Absent:** Rosemary Galiani

**Guests:** Aline Couture, Michael Galib

**Call to Order: 6:04PM** Natalie Herbermann

**Invocation:** Rev. DL Helfer

**PROPOSAL by Kai Migliaccio to ratify the minutes for the April 15, 2020, Board Meeting as approved by email. Seconded. Passed unanimously.**

**Treasurer's Reports: Mary Alice Kimball. Printed copies are on file with the Board clerk.**

1. Mary Alice Kimball presented the Aspirational Budget developed by the Financial Committee for 20/21 fiscal year. This is a "working budget" and is similar to this year's budget. The final budget will depend on changes in revenue due to, among other things, the ability to use the building due to COVID-19 restrictions. This budget will be revisited in August with a final version presented to the Annual Meeting in September, 2020. Marcia Boyd has stepped down as Financial Committee Chair; Aline Couture has taken on the role as Chair until at least August. The Board of Directors wants to thank Marcia for her service to the committee during these challenging times, and to Aline for taking up the reins. The Committee has been meeting weekly.
2. PPP loan: we already have received \$24,400 due to the efforts of Mary Alice Kimball. Bethany Vaccaro will receive money to cover her salary from Family First funding.
3. Pay down mortgage: If agreed to by the Board of Directors, we will apply \$60,000 of the OLL funds to the Bank Newport mortgage, which will result in a \$5700 reduction in the yearly mortgage payment. We have over \$60,000 left in the reserve OLL account for this purpose. We have \$101,000 in money market account to use if necessary.

**PROPOSAL by Mary Alice Kimball that UUCSC make a payment of \$60,000 to Bank Newport from the OLL fund by the end of June, 2020, to reduce the mortgage. Seconded. Discussion. Passed unanimously.**

4. Aline Couture suggested that a monthly financial update could be sent to the congregation.

### **Rev. DL Helfer updates:**

1. Staff Reports:  
Congregational Administrator Karen St. Peter and Rev. DL Helfer via e-mail.  
**Printed copies are on file with the Board Clerk.**
2. Worship: Rev. DL Helfer and Michael Galib online worship service is evolving.
3. Pastoral Care: every person in the congregation has been called twice, efforts are going well.
4. DRE search: the position has been offered to Lee Cowan, and she has accepted. She has previously been the Nursery Care Supervisor.
5. Message from UUA on reopening for Sunday services: Board of Directors discussed recommendations from UUA President Susan Frederick-Gray (May, 2021) and Gov. Gina Raimondo (May 30, 2020). After a discussion, the consensus is to wait until at least September, 2020 to reopen due to COVID-19 safety concerns.

### **UUCSC Board leadership during COVID-19:**

1. Coordinating Council: The Board of Directors thanks Mary Fulton for her hard work and dedication leading the Coordinating Council. Natalie Herbermann will take over leading the Council.
2. The Nominating Committee is still looking for a nominee for Board of Directors Clerk.
3. Annual Meeting: letters to the congregation have been submitted: a message from the Finance Committee, and a letter regarding the postponement of the Annual Meeting to Sept. 27, 2020. **Printed copies are on file with the Board Clerk.**  
A suggestion to combine the 2 letters was discussed; Natalie Herbermann and Rev. DL Helfer will confer on a plan. The bylaws will need to be consulted regarding postponement. The Board members discussed methods of communication with the congregation-email and the need for standard mailing to some members who may not have electronic access.
4. Delegates to General Assembly: We are allowed four delegates; two people have volunteered so far. Natalie Herbermann volunteers to be a delegate. UUCSC may be able to finance the delegate fee of \$150. Mary Alice Kimball is the point person for GA delegates.

The next Board meeting will be: June 17, 2020, 6-8PM via Zoom.

Adjourned: 8:04PM

Respectfully submitted,  
Linda Dupuis, Clerk