

Unitarian Universalist Congregation of South County

UUCSC Vice President - Job Description

The overall responsibility of the Vice President is to provide back-up leadership to the President, within the UUCSC bylaws, with both spiritual and organizational dimensions. The Vice-President, in the absence of the President, shall assume all the President's duties and authority.

1. Carry out the responsibility of the President in his/her absence or incapacity, including the Board, Committee structure, and mission as defined by the bylaws of the corporation
2. Maintain effective communication within the structure provided while hearing and acting upon the concerns of the membership at large.
3. The Vice President shall serve as liaison to The Coordinating Council.
4. The Vice President shall also perform such duties as may be assigned by the President.

Revised 2017