

## How to Find News and Share News at UUCSC (updated 11-4-19)

There are several ways UUCSC members and friends can keep in touch with each other.

Our **website** (<https://uusouthcountyri.org/>) is our primary on-line information source. You can send a news item or a photograph to Will Bender ([wxb@cox.net](mailto:wxb@cox.net)), webmaster, or Etta Zasloff ([zasloffetta@gmail.com](mailto:zasloffetta@gmail.com)) or Betsy Dalton ([elizabethmdalton@gmail.com](mailto:elizabethmdalton@gmail.com)), web support, for posting.

Our monthly **newsletter** is called *The South County Unitarian Universalist*. It is posted on the website, sent out by e-mail as a PDF document, and can be mailed to members on request. It has regular monthly columns and stories about our congregation. UUCSC member Karen Ellsworth ([kellsworth6@verizon.net](mailto:kellsworth6@verizon.net)) is the editor. Please send news items to her by the 20th day of the month for the next month's issue.

Our interactive **calendar** of events is posted on the website homepage. To add an event to the calendar, send it to our congregational administrator, Karen St. Peter ([uucscri@yahoo.com](mailto:uucscri@yahoo.com)).

The **Order of Service (OOS)**, distributed at each Sunday service, includes an **insert** with brief announcements. Our congregational administrator, Karen St. Peter ([uucscri@yahoo.com](mailto:uucscri@yahoo.com)), prepares the OOS and the insert. Send information to her by Wednesday of the week before the service.

For information that does not make it into the Order of Service insert, you can ask that it be announced during the service. It must be about a church-related event happening during the coming week. Give the **announcement** (in writing) to the worship leader no later than 9:45 a.m. Late announcements may not be read. Announcement forms are found at the entrance.

Our **Facebook** page (<https://www.facebook.com/UUCSC>) has announcements, photographs, and brief stories. Items are posted throughout the week. Submit requests to Betsy Dalton ([elizabethmdalton@gmail.com](mailto:elizabethmdalton@gmail.com)), UUCSC Facebook manager.

Each Friday, we e-mail our weekly **E-News** to members and friends. The E-News is for last-minute reminders and brief announcements of events coming up during the next week to ten days. It does not include long stories, but it can include links to stories on the website or elsewhere. It does not include items that repeat week after week. It's short because you're supposed to read it as soon as you receive it—the news gets stale after a week. Send items for E-News to Karen Ellsworth ([kellsworth6@verizon.net](mailto:kellsworth6@verizon.net)) by Wednesday. Last-minute items might not make it into the E-News.

MEDIUM	PRODUCER	E-MAIL ADDRESS	DEADLINE
Newsletter	Karen Ellsworth	<a href="mailto:kellsworth6@verizon.net">kellsworth6@verizon.net</a>	20th
Website	Will Bender Etta Zasloff Betsy Dalton	<a href="mailto:wxb@cox.net">wxb@cox.net</a> <a href="mailto:zasloffetta@gmail.com">zasloffetta@gmail.com</a> <a href="mailto:elizabethmdalton@gmail.com">elizabethmdalton@gmail.com</a>	none
Calendar	Karen St. Peter	<a href="mailto:uucscri@yahoo.com">uucscri@yahoo.com</a>	none
OOS & insert	Karen St. Peter	<a href="mailto:uucscri@yahoo.com">uucscri@yahoo.com</a>	Wed.
Announcement	Sunday worship leader		9:45 a.m.
Facebook	Betsy Dalton	<a href="mailto:elizabethmdalton@gmail.com">elizabethmdalton@gmail.com</a>	none
E-News	Karen Ellsworth	<a href="mailto:kellsworth6@verizon.net">kellsworth6@verizon.net</a>	a.s.a.p.