



## Unitarian Universalist Congregation of South County

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### CHECK REQUEST / REIMBURSEMENT FORM

For Budgeted Items under \$1,000.00

*Please attach invoice and e-mail or leave in folder on offic door for Congregational Administrator.*

**PAYABLE TO:**

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**AMOUNT:**

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**DESCRIPTION:**

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**COMMITTEE:**

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**REQUESTED BY:**

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**APPROVED BY: (signature)**

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**DATE REQUESTED:**

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**COMMENTS (optional)**

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