

**Minutes of the UUCSC Board of Directors Meeting–July 17, 2019**  
**(approved via e-mail 7/27/2019)**

**Present:** President Natalie Herbermann, VP Mary Fulton, Treasurer Mary Alice Kimball, Clerk Linda Dupuis, Nancy Dean, Rosemary Galiani, Dave Hurdis, Bill Rodriguez.

**Absent:** Rev. DL Helfer, Kai Migliaccio

**Call to Order/ Invocation: 6:02PM** Natalie Herbermann.

**MOTION: Mary Fulton moves to ratify the minutes for the June 19, 2019 Board Meeting as approved by email. Seconded. Passed unanimously.**

**Treasurer’s Report: Mary Alice Kimball. Printed copies are on file with the Board clerk.** Mary Alice Kimball and the Board members discussed restricted funds, temporary and permanent; and a review of budget issues. Money was taken from the reserves fund to cover the budget deficit from last year.

**Liaison Reports:**

1. Facilities: Dave Hurdis. The minutes of the last meeting of the committee was sent to the Board members via e-mail.
  - >Facilities projects need to be prioritized in order to be able to cover the expenses.
  - >The front glass door continues to be left open after services on Sunday. Natalie Herbermann will talk to Sally Barney about a plan to ensure closure.
  - >The Jonnycakes Center has requested the use of the lower unpaved parking lot; the condo board needs to approve this.
2. Communications Committee: Natalie Herbermann consulted with persons involved with the design of the original UUCSC logo. The consensus is that the basic design should not be changed. Natalie will follow up on the possibility of refreshing the design to make it more usable for the website. Linda Dupuis will report back to the committee.

**Unfinished Business:**

1. Annual meeting minutes:

**MOTION: Linda Dupuis moves to approve the minutes of the UUCSC June 9, 2019 annual meeting. Seconded. Approved unanimously.**

2. Fundraising- Natalie Herbermann and Board members reviewed the fundraising ideas suggested at the last meeting. The Board discussed each option for feasibility. These ideas will be researched and members will report back at the August meeting:
  - Air B and B: Natalie Herbermann and Rosemary Galiani
  - Collect and sell metal items: Linda Dupuis and Nancy Dean
  - Music event: Natalie Herbermann and Bill Rodrigues
  - Cleaning of facility by congregation, replacing the hired cleaners: Mary Alice Kimball
  - Search for appropriate grants: Mary Fulton

3. Records Management Policy- Mary Fulton

**MOTION: Mary Fulton moves to approve as written the UUCSC records management policy as presented by the archive task force. Seconded. Approved unanimously.**

An archivist is needed for Records Management.

4. Committee Chairs- update names and recruit. The process for appointing committee chairs was reviewed. Natalie will contact the committees who may need chairs: Personnel, Social justice, Wellness.

Hospitality-the Board discussed the difficulty of recruiting people for coffee hour duty. The congregation needs to decide if they want to continue coffee hour, and volunteers need to come forward.

5. Retreat Updates- Natalie Herbermann reviewed the potential agenda for the September 7, 2019 Board retreat. Some items to be discussed are:

>Brainstorm how to increase the UUA Annual Program Fund.

>Discuss Rev. DL Helfer's decreased hours; how this will be managed; plan for sabbatical after seven years as minister.

The retreat will be held at Natalie Herbermann's home; Natalie will send out the agenda.

**New Business: none**

The next Board meeting will be: August 21, 2019 from 6:00-8:00 pm in the Oneto Room.

The Board of Directors Retreat will be held Saturday, Sept. 7, 2019 from 9AM to 3PM at Natalie Herbermann's home.

**Adjourned: 7:40PM**

Respectfully submitted,  
Linda Dupuis, Clerk