

April 2019

Dear Board,

This month has me (mainly) planning for a number of activities coming up.

For the Annual Meeting (June 9), I have notified all staff, committee chairs/co-chairs and officers (President and Treasurer) that their reports are due by May 10. This will give me time to assemble them in alphabetical order and make enough copies for members to be distributed the 2 Sundays preceding the Annual Meeting (May 26 and June 2) for members to pick up in hard copy. All components for the mailing (cover letter, agenda, 2018 Annual Meeting minutes, proposed bylaw revision(s), proposed budget and Slate of Officers nominations) are due by the 17<sup>th</sup> of May (latest) so I have time to copy and mail to all members. I will ensure new members added to the roster on May 5 will be included.

I'm also in the process of reviewing the initial Archive Task Force recommendations and will provide input by the end of the month to them, so they can then approach others for their thoughts.

The congregational calendar is very full, with many activities taking place (MLP 'n More plays and concerts, rehearsals, films, meetings, etc.) The cleaning company has been very accommodating in revising their Wed. and Fri. evening schedule to arrive after events are over.

Finally, I am detailing the information I gathered when reaching out to newspapers, radio stations, free magazines etc. for the youth LGBTQQIA group to give to the Communications Committee in case it is helpful for them in the future.

Kind Regards,  
Karen