

UUCSC BOARD MINUTES August 15, 2018 (approved via email 8/20/2018)

Present: President Linda Whyte Burrell, VP Mary Fulton, Clerk Linda Dupuis, Treasurer Mary Alice Kimball, David Hurdis, Natalie Herbermann, Emily Jacobs, Elise Bender

Absent: Kai Migliaccio

Call to Order/Invocation 6:39 PM

MOTION: Mary Fulton moves to ratify the minutes for the June 12, 2018 Board Meeting as approved by email. Seconded. Passed unanimously.

Treasurer's Report: Mary Alice Kimball. Printed copy of the Estimated Report on file with the Board clerk.

1. The Treasurer's Report will be finalized at the end of the month after meeting with the bookkeeper.
2. We have heard back from the IRS regarding the 2010 Tax Withholding Issue. They stated that they will respond to the UUCSC within 30-60 days.
3. income is down somewhat due to summer pledge levels. Mary Alice reviewed the main points of the Treasurer's Report.
4. Mary Alice is working with the accountant, Nancy Mancini to complete the Financial Compilation Statements for the Fiscal Year July 1, 2017 – June 31, 2018.
5. Per South Kingstown tax assessor's office, inventory and valuation of UUCSC property is not needed.
6. Mary Alice will develop a Pro Forma Actual vs Budget document and will present it at the Board Retreat.
7. All vendors such as musicians, and speakers need to fill out tax form W9.
8. Share the plate donations are much appreciated by recipients; we should publicize that we do this: to promote the organization supported, inspire other churches to do the same; and have our name mentioned.

Estimated Treasurer's Report was accepted by the Board.

Liaison Reports:

- 1. Membership:** Elise is updating the committees' sheet as to correct names of chairs; Liaisons will email corrections to Elise.
- 2. Women's spirituality group has been disbanded**

Unfinished Business:

1. UUA APF Linda Whyte Burrell has been unable to get an answer to phone messages left at the UUA. She will continue her efforts.

2. Board of Directors retreat Sept 8, 2018

Place: Elise Benders home

Time: 8:30AM coffee; Meeting 9AM to 3PM

Menu: Pot luck lunch and snacks provided by board members; members said what food they will bring; a list will be emailed to all by Linda Dupuis.

3. Bylaws update & posting The amended bylaws have been posted to the UUCSC website, and are also available in printed form from Karen St. Peter.

4. A/C: has been repaired and is working.

5. Accessibility concerns:

Natalie Herbermann has addressed some of these issues.

1. Handicapped accessible signs will be obtained and posted in front near the walkway and at the ramp entrance.

2. Several programs for assisting with accessibility issues have been identified:

a. UUA has a program called Accessible Inclusive Ministry; we can become AIM certified.

b. EQUUAL is an initiative for making buildings accessible.

c. The Sherlock Center at RIC offers a grant for \$2500- Access for All Abilities (AAA) Mini-Grant initiative-the application is due on Sept. 21, 2018; Mary Fulton will call Betsy Dalton to ask her to assist in applying for the grant to help pay for an automatic door to be installed in the Oneto Room handicapped entrance.

3. Accessibility committee needs a chairperson.
4. Natalie noted that a RIPTA bus provides transportation for handicapped people at a church near her house. This might be possibility for us.
5. Mary Alice suggested that Facilities committee submit estimates for all maintenance and improvements. David Hurdis will get estimate for railing for the ramp in the sanctuary.

6.Operating/retention policies: Mary Fulton will continue to follow up on this issue.

New Business:

1. Membership

- >Elise Bender reported that she will be coordinating the ushers/ greeters for Sunday services; she asked members of the board to participate. All BoD members present volunteered except Natalie and Emily who are in the choir. Elise will send out an email asking for days available; then come up with 3-month schedule which will be sent out to all participants.
- >Plan for moving the guest book to the back of the sanctuary, and announcement from the pulpit each Sunday will be discussed with Rev. David.

2.Art in the Sanctuary

- A plan for displaying art works by various members of the congregation was discussed.
- >Each artist would have the opportunity to display their works for a short period of time, i.e. a month.
 - >display area would not include the sanctuary.
 - >Possible areas are the hallway to the offices, walls near the offices in the back. A picture rail or some other method of hanging art to avoid putting holes in the walls is needed.
 - > A release form would need to be signed by the artists stating that UUCSC is not responsible for damage or loss.
 - >a suggestion that a donation be made if a piece is sold.
 - >A coordinator for this project tbd.

Other business:

Change time of BoD meeting to 6:45PM-8:45PM: to accommodate members' schedules; after a discussion, the change was agreed to by all board members present.

The next Board of Directors meeting will be on September 19, 2018 6:45PM in the Oneto room.

ADJOURNED: 8:04 PM

Respectfully submitted,
Linda Dupuis, Clerk