

UUCSC Board Minutes – 11/15/2017 (Approved via email 11/20/17)

Present: Sally Barney, Elise Bender, President Linda Whyte Burrell, Treasurer Aline Couture, Clerk Mary Fulton, Rev. David Helfer, Dave Hurdis, Natalie Herbermann, VP Emily Jacobs, Randi Marten

Call to Order/ Invocation 6:34

MOTION: Randi Marten moves to ratify the minutes for the October Board Meeting as approved by email. Seconded. Passed with one abstention because of absence.

Treasurer's Report: Aline Couture. Printed copies on file with the Board clerk.

Aline provided 3 reports: 1. 11-page Year to date with details about expenses and payments 2. 4- page detailed report for October 3. A 1-page synopsis of balance statements and 2 immediate goals of the Finance committee. At this point in time we are running at a deficit but an anticipated pledge payment is likely to greatly reduce, if not eliminate, the deficit. Aline's tenure as treasurer is temporary and the search for another treasurer is still active.

Minister's Report: Rev. David Helfer. Printed copy on file with the Board clerk.

Rev. David's first renewal was approved by the UUA. Committees are busy and so is the staff. There is much to consider about potential growth with new members and new perspectives for community involvement. Since the stock market has been so good recently there may be an end of the year appeal to make a donation to UUCSC for the purpose of paying down the mortgage so more of our monthly income can go to other uses.

Religious Education report: Bethany Vaccaro via email. Printed copy on file with the Board clerk.

Bethany is increasing efforts to weave RE into the larger congregation through service projects, a Mystery Friend game, etc. She has recently joined the Liberal Religious Educators Association (LREDA).

Office Admin Report: Karen St. Peter via email. Printed copy on file with the Board clerk.

The new computer is in use. Karen has been inputting data for the Finance committee reports. She worked with all of the committee chairs but especially with Membership to prepare for the Path to Membership classes. She listed many of her regular weekly and monthly tasks as well.

Liaison Reports

Sally Barney reported that there is more interest and energy around the Wellness Team.

Mary Fulton reported that Membership reviewed the potential policy on how friends and members will be codified.

Old Business

1. **Fire drill** - Natalie reported that the drill was safe and quiet. It was not timed but seemed to go smoothly. The next drill will use the alarm so the upstairs and downstairs will get the alarm at the same time. To prevent accidents, people who have trouble negotiating the slope of the driveway should stay at the top of the hill. It is yet to be determined as to when to have the next fire drill.

2. **Board development** - Books will probably be ordered after the holiday season.

3. **Member/friend designation** – The potential policy statement was reviewed verbally. The draft will be emailed to the Board along with wording recommended during the review. A vote is expected at the December meeting.

4. **Policy Manual** – The task force is meeting at 7:00pm on 11/27 at the Fulton home. Changes to the Facilities Use Guidelines will also be discussed at that meeting.

5. **Orientation packets** – Packets of recently revised documents were distributed and highlights mentioned. Board members are urged to have the bylaws with them at every meeting. Packets will be returned to the Board at the end of each member's tenure.

6. **Safe Congregation Policy** – Rev. David pointed out that we have some safety plans in place but the current state of the world indicates that perhaps we need to consider more formal disturbance policies and procedures. The Board will give this serious consideration during their retreat on January 14 that will be held from noon till 4 at Natalie Herbermann's home.

7. **Board Calendar** – A beginning calendar of standard events and jobs was included in the Board orientation packet but more additions and revision are necessary. This will also be addressed at the retreat on January 14th. Year long goals will be a part of this discussion as well.

New Business

1. **Christmas Eve Eve – will begin at 6:00pm.** Refreshments will be requested so people can visit together after the service.

2. **Dec 30th Sew-in** – Rev. David requested assistance in providing a lunch for the people who will be sewing together quilt squares that will be presented to the state legislature. Elise Bender and Linda Whyte Burrell agreed to arrange this lunch.

3. **Soup Lunch** – The 3rd annual soup lunch that is to thank everyone for the many things they do to support the congregation will be held November 19. Plans were reviewed and Board members were reminded to bring a list of ingredients for their soups and cookies so those with allergies can make safe choices.

4. **Facility Use guidelines feedback** – The policy task force will add this to their discussion on 11/27.

5. **Possible Service trip, Youth** – Rev. David is investigating the possibility of a service trip to Puerto Rico.

6. Capital Campaign – The Board encouraged the Finance committee to prepare a plan for a Capital Campaign to pay down the mortgage which now estimated at \$378,000.

Other business

1. Linda will speak with Myron Waldman about his fundraising suggestion.
2. Rev. David requested that the Committee on Ministry review be on the agenda for the December meeting.

Next meeting December 20, 2017 at 6:30 in the Oneto community room.

Adjourned 8:37.

Respectfully submitted,

Mary Fulton, Clerk