

**UUCSC Board Minutes – 8/16/2017 (Passed via email 8/28/17 YES-8 and ABSTAIN-1)**

**Present:** Sally Barney, Elise Bender, President Linda Whyte Burrell, Leah Canin, Clerk Mary Fulton, Treasurer Steve Harrison, VP Emily Jacobs, Randi Marten

**Absent:** Natalie Herbermann

**6:37 Call to Order/ Invocation**

**Check in**

**MOTION: Emily Jacobs moves to ratify the minutes for the July**

**Board Meeting as approved by email. Seconded. Passed  
unanimously.**

**Monthly Reports:**

**Treasurer's report: (Steve Harrison) Printed copy on file with the  
Board clerk.**

This year's deficit is \$3059.32 more than the \$1500.00 that was budgeted.  
Improvements continue to be made to the financial system of UUCSC.

**MOTION: Randi Marten moves to accept the treasurer's report as presented.  
Seconded. Passed unanimously,**

**Liaison's reports:**

Mary Fulton: Membership has made printed copies of the directory available in the office. The cost is \$5.00.

Elise Bender: The Communications committee is updating the website.

Leah Canin: The Facilities committee will meet 8/17.

Emily Jacobs: All of the committees have been emailed. Ellen Perkins and Mike Henry will co-chair the Hospitality committee.

Sally Barney: There have been no more new applicants for the DRE position. Sarah Bell is alone on the Wellness Team and would like guidance as how to proceed.

Randi Marten: Chairs have been contacted and some issues resolved, others will be addressed with Rev. Helfer in September.

Steve Harrison: The Finance committee is revising contracts.

**Discussion of Ruede report: Printed copy on file with the Board clerk.**

The Board received a well thought out memorandum regarding fundraising at UUCSC. The Board agreed that the points raised were valid and recommended sharing the document with Mark Jacobs who is the newly appointed chair of the Fundraising committee.

**Conversation with Personnel**

Mary Finnegan, chair of the Personnel committee, provided copies of a calendar from the Personnel manual that outlines what the committee does. She stated that the committee does NOT supervise staff or make financial decisions although they may offer recommendations. The committee does support the staff but needs some support itself as they have only 4 long time members who would like to reduce

their involvement. There is a copy of the frequently updated Personnel manual in the UUCSC library and on the website.

### **Old Business:**

- 1. Staff contracts:** Rev. Helfer's and Karen St. Peter's contracts have been signed but Michael Galib's has not as of yet.
- 2. Policy & Operations manuals:** The task force is meeting 8/21.
- 3. Board Retreat menu:** Everyone agreed to bring something for a potluck lunch.
- 4. Committee on Ministry:** The bylaws state how the Committee on Ministry is to be set up but it is not in compliance at this time. The issue will be addressed with Rev. Helfer in September.
- 5. Directory:** Linda DuPuis makes revisions and updates as she is informed.

### **New Business:**

- 1. South County Chamber Singers:**

The Singers have requested use of the building for rehearsals and performances. A financial arrangement is being recommended as well as reiterating the need to check the calendar for conflicts

- 2. Welcome House/JC picnic:**

Use of the UUCSC parking lot on September 19th is being requested. Use of the building is also requested if the weather is inclement on 9/19. The need for an onsite representative from UUCSC was discussed.

- 3. Other business:**

On 9/13 at the Coordinating Council meeting, John Dooley, a member of First UU Providence, will talk about new ideas for marketing Unitarian Universalism.

**Next meeting 20sep17at 6:30.**

Adjourned 8:25

Respectfully submitted,

Mary Fulton, Clerk

Mary Fulton  
765 Broad Rock Rd.  
Wakefield, RI 02879-1841  
401-633-2524  
[dhfulton@verizon.net](mailto:dhfulton@verizon.net)

All shall be well, and all manner of things shall be well. Julian of Norwich