

UUCSC Board Minutes – 5/17/2017 (Approved via email 5/27/17)

Present: Sally Barney, Elise Bender, VP Linda Whyte Burrell, Leah Canin, President Betsy Dalton, Clerk Mary Fulton, Treasurer Steve Harrison, Natalie Herbermann, Rev. David Helfer

Absent: Randi Marten

Guests: Marcia Boyd, Aline Couture

7:05 Invocation and Check in

MOTION: Elise Bender moves to ratify the minutes for the April Board Meeting as approved by email. Seconded. Passed unanimously.

Monthly Reports:

Treasurer's report: (Steve Harrison) Printed copy on file with the Board clerk.

The new office administrator, Karen St. Peter, is being trained to maintain the Quicken file in office and prepare Online payments but they will not be sent without approval from the treasurer or disbursing agent. The current bank balance is \$159,651.34. A deficit of approximately \$9000 is anticipated for this fiscal year. At this rate the reserves could be depleted in 10 years.

Minister's Report: (Rev. David Helfer) Printed copy on file with the Board clerk.

The new office administrator has begun working but the search for a DRE has begun again. This past month has had a high need for pastoral care. The Board was reminded that when Rev. Helfer goes on study leave in July that he will not be checking email and has made other arrangements to provide pastoral care should it be needed while he is on leave.

Religious Education Report: (E-mailed by Pam Santos) Printed copy on file with the Board clerk.

Pam has been actively involved in current RE activities and planning for June services. She is also looking for ways to maintain the good energy in RE, even if a new DRE is not ready to go by this fall.

Business At Hand:

A. Capital campaign discussion:

Rev. David Helfer has been part of three previous campaigns so we have access to expertise without needing to hire consultants. Setting a realistic goal would enable us to reduce the mortgage principle, which is currently approximately \$400,000. This would allow UUCSC to begin making lower monthly mortgage payments and free up income to reduce the deficit, or balance our budget. A capital campaign can be run in conjunction with a stewardship campaign. Betsy Dalton will contact several members to determine who might serve on a capital campaign task force. A possible timeline would include a 3-month setup period and run for several years. Major donors would potentially be asked to pledge in December, 2017 and the full congregation approached in January, 2018. The final process will be framed by the Capital Campaign Task Force, once it is established.

B. Annual Meeting preparation

Items to be included in the mailing were reviewed and edited. The mailing will be prepared by the office administrator and sent out 5/19/17.

C. Proposed budget for 2017-18 Printed copy on file with the Board clerk.

MOTION: Steve Harrison moves to accept the 2017-18 budget with the changes discussed. Seconded. Passed unanimously.

D. By-Laws change

A motion will be made at the Annual meeting to change the name of the Social Action committee to “Social Justice“.

E. Policy Manual

MOTION: Natalie Herbermann moves to approve the Policy Manual as presented. Seconded. Passed unanimously.

F. Fire drill

(First) UUCSC Fire Evacuation Drill

The planned (5-14-'17) event was finally cancelled due to unsafe stormy weather. No additional attempts will be made to have this activity take place during the remainder of the current church year.

During the next (2017-2018) church year, the UUCSC Fire Evacuation Drill will be held in (early) October 2017, and/or, (early) May 2018, with alternate "rain" dates firmly embedded in the formal plans. The months of October and May have been specifically selected for this "mandatory" church event to maximize the safety, mobility, and comfort of the entire UUCSC Staff and Congregation. (Advance notice of the event(s) will be given to all Staff and Congregents.)

G. Looking forward

Tabled.

Other business

Delegates to General Assembly

Larry Kelland will be attending GA. The Board approved him as a delegate from UUCSC and also approved Betsy Dalton and John Glasheen as online delegates who can cast votes for the UUA president. Susan Frederick Gray is the candidate preferred by both President Betsy Dalton and Rev. David Helfer.

Fall Fundraiser through Savers

Elise Bender has the necessary information and UUCSC has been registered so the fundraiser can take place in the fall.

Adjourned 9:07

Respectfully submitted,

Mary Fulton, Clerk