

UUCSC Board Minutes – 4/19/2017 (Approved via email 5/2/17)

Present: Sally Barney, Elise Bender, VP Linda Whyte Burrell, Leah Canin, President Betsy Dalton, Clerk Mary Fulton, Treasurer Steve Harrison, Rev. David Helfer, Randi Marten

Absent: Natalie Herbermann

Guests: Val Follett, Clare Sartori, Ann Seemann

7:00 Invocation

MOTION: Elise Bender moves to ratify the minutes for the March Board Meeting as approved by email. Seconded. Passed unanimously.

Leah Canin presented the (5/14/'17) Fire Evacuation Drill Plan to both Board members and Guests who will be serving as the Volunteers (Assistants and Observers) for this UUCSC event:

- "Drill" Goals and Volunteer Responsibilities were outlined and discussed
- Volunteer Assignments/"route" locations were dispensed
- Volunteer questions/concerns were effectively addressed
- All Plan issues were brought to resolution

- Volunteer Information packets were given out accordingly

- "Drill" Volunteers were told to review their handouts and arrive by 9:30 am on the morning of the event.

Check in

Monthly Reports:

Treasurer's report: (Steve Harrison) Printed copy on file with the Board clerk.

If previous trends hold, we should see a deficit of approximately \$9600.00 this year. Using Quicken, bills are being paid online whenever possible and this will necessitate revisions to our disbursement procedures. The Finance committee will update the Board on what changes need to be made.

Minister's Report: (Rev. David Helfer) Printed copy on file with the Board clerk.

A new Director of Religious Education has been selected. She is expected to start working part time in mid-May so there will be ample transition time before Pam Santos completes her time at UUCSC. Two final candidates for the Office Administrator position have been interviewed. It is hopeful that we will soon be back to our full contingent of staff. Rev. David plans to create a better balance between his work hours and personal life once the staff is fully operational again.

Religious Education Report: (E-mailed by Pam Santos) Printed copy on file with the Board clerk.

In spite of Pam's need to be with her family during her father's illness and death, many things have happened in RE thanks to her planning and the RE committee's support.

Business At Hand:

A. Preliminary Year Evaluation of Rev. David by the Board

Rev. David shared comments and questions about the draft prepared by the Board. President Betsy Dalton will edit agreed upon revisions.

B. Scheduling study leave time

Ministers often take 8 weeks of leave in the summer. It was agreed that Rev. David should schedule weeks in a manner that would best suit his working style. It is anticipated that he will take one week in the spring, six weeks in the summer and one week in the fall.

C. UUCSC Staff Changes

See the minister's report above.

D. Facilities Update

Sally Barney shared an extensive list of items that the Facility committee would like to address. **Printed copy on file with the Board clerk.** The Board appreciates the extent of work already done.

E. Northeast Regional Assembly.

President Betsy Dalton will attend.

F. Interfaith service

This 25th anniversary event is planned for May 21, which is also International Peace Day.

G. Annual meeting

The meeting will be June 4th. Planning for reports and mailings is underway.

H. Music at Lily Pads

David Floyd sent a letter to the Board explaining the transition that will need to occur as he steps down as director of the MLP folk music series. **Printed copy on file with the Board clerk.**

A need for a new volunteer director is paramount. The series may change its focus to include other types of music, or arts, but to sustain such an effort requires passionate dedication such as David has exhibited for the past seven years. Zoning restraints prohibit UUCSC from allowing outside promoters to use the building for regularly scheduled concerts.

8. Other business

Elise Bender described a fundraiser that Savers does. UUCSC could earn money by collecting and delivering clothing and other items to the Savers building on High St. in Wakefield. President Betsy Dalton will send relevant information to the Board via e-mail.

Topics for future consideration include growth, money (perhaps capital campaign and planned giving), community involvement, racism and anti-oppression.

Adjourned 9:07

Respectfully submitted,

Mary Fulton, Clerk