

UUCSC Board Minutes – 1/18/2017 (Approved via e-mail 1/27/17)

Present: Sally Barney, Elise Bender, VP Linda Whyte Burrell, Leah Canin, President Betsy Dalton, Clerk Mary Fulton, Treasurer Steve Harrison, Rev. David Helfer, Natalie Herbermann

Absent: Randi Marten

6:35 Invocation #577 in the hymnal

MOTION: Elise Bender moves to ratify the minutes for the December Board Meeting as approved by email. Seconded. Passed unanimously.

Note: The 25th Anniversary chalice was improperly described as a “memorial” chalice.

Monthly Reports:

Treasurer’s report: (Steve Harrison) Printed copy on file with the Board clerk.

Both income and expenses have been below budget. Progress continues to be made in updating the financial record keeping system. A new budget template is being considered for next year.

The Finance committee proposes asking committees to make 3-year budget projections. The Board will recommend this but realizes that committees may not be able to foresee in detail what their future needs may be.

MOTION: Natalie Herbermann moves that we ask Betsy to sign the letter to apply for a membership for UUCSC at Restaurant Depot. Seconded. Passed unanimously.

Minister's Report (Rev. David Helfer) Printed copy on file with the Board clerk.

Trust is being built as Rev. David participates in pastoral care, staff meetings and church events. He is working with RE to ensure a smooth hire and on boarding of an RE director as Pam Santos prepares to leave in order to take up more demanding family concerns. A check for more than \$600.00 was delivered to the Johnycake Center. This amount was half of the funds received at the Christmas Eve service.

Religious Education Report (E-mailed by Pam Santos and read by Betsy Dalton)

Business At Hand:

1. Religious Education Director Search

Following the Personnel committee handbook, the search committee will be comprised of a personnel member, a Board member, the minister, and an RE committee member. Rev. David would like to add a parent who is not a current RE committee member. The search committee will need to determine what we are looking for and if the RE program might take a different configuration, such as lifespan education. A prospective candidate would be a non-congregant who is open to variety. Steps to take include getting committee members, writing a job description and keeping the Board apprised of progress.

2. Envisioning our future at UUCSC

To develop a 2 to 4 year plan an ad hoc committee will be formed. Information from recent cottage meetings will be used to create a new survey that elicits the answer to the question of where passion becomes action. It is important that our new minister and new congregants be invited to join in the visioning process. Any scheduling should not overlap with stewardship plans. Elise, Betsy, Leah and possibly Steve will work with Rev, David and others on this new ad hoc committee.

3. Coordinating Council report

The recent meeting focused on financial information. The budgeting process was described and fund raising was discussed. The issue of raising funds for special purposes and how to track these funds led to the proposal that the Finance committee prepare a policy and guidelines for how to do this better.

4. Fire drill plans

Leah and Natalie plan to schedule a meeting with the fire marshal to ask questions about how best to proceed. They expect to schedule announced drills after services in April and May. Rev. David will coordinate these dates with the Worship committee. Multiple "Observers" (at different UUCSC locations) will be needed to complete a single page checklist during both scheduled Practice Fire Drills. These "Observers" will be clearly marked and identified to the Congregation. The completed ("feedback") checklists will be used for UUCSC Board review, improvement, and future planning.

5. 25th Anniversary events:

Saturday Jan. 28 5pm dinner plans are going well.

6. Board Retreat Follow-up

A chart of current goals was shared with the rating determined at the retreat. Many goals have been completed or in the process of being done. The issue of fundraising seemed to get first priority now. Questions discussed were: Should UUCSC lower its budget instead of planning to raise funds when few people are stepping forward to do the work? Will a better financial record help guide future actions? Would smaller fundraisers raise enough money and develop cultural happiness among the participants? Should planned giving dollars go to an endowment or to pay off the mortgage? Further comments should be sent this week to Betsy Dalton.

Adjourned 8:55

Respectfully submitted,

Mary Fulton, Clerk