

Facilities Committee Annual Report for 2017-2018

Committee Members: Chris DePaola (chair) Ed Burrell, Leah Canin, Pete Migliaccio, Pam Brightman, Bill Jones, Sally Barney

Sub-committees:

Landscape & Gardening - Janice Marielle & Linda Dupuis

Aesthetics - Linda Whyte-Burrell, Sarah Bell, Patience Peck, Sally Barney, Elise Bender

Major Accomplishment of the Year: Roof repairs - Foyer and Choir Room

SOME ongoing projects:

SAFETY AND ACCESSIBILITY

- automatic door openers for handicapped accessibility ramp
- railing for ramp in sanctuary
- repair RE exit door (next to nursery) - sticks
- salt container for outside RE area?
- better temp signs for handicapped parking
- paint parking lot lines
- check fire exit signs
- make sure all fire doors are able to close on their own

REPAIRS

- front wall in foyer (water damage) (repair and paint)
- water damage, choir room ceiling (repair and paint)
- painting touch-ups here and there
- fan in Gender Neutral BR
- wires sticking out of the wall next to Gender Neutral BR

EQUIPMENT NEEDS

- install keypad locks on outside access doors (investigating options)
- new mats for foyer
- carpet for front of sanctuary (where the children sit - we had one that came with the renovation but got tossed accidentally)

CLEANING NEEDS

- have carpets cleaned - foyer, choir room (from water damage), runner in sanctuary

STORAGE

- install shelf below cabinets in kitchen stairwell
- weed out lots of under-utilized stuff

IMPROVEMENTS

- paint Rev. David's study
- painting touch-ups here and there
- check with DRE for suggestions/needs

OPERATIONS

- coordinate team for closing up every Sunday
- clarify instructions for thermostats and post

Respectfully submitted by Sally Barney